

HOWARD COUNTY BOARD OF COMMISSIONERS' MEETING MARCH 20, 2017

The Howard County Board of Commissioners met in Regular Session on Monday, March 20, 2017, at 4:00 p.m. in Hearing Room 338 of the Howard County Administration Center. Those in attendance included President Paul Wyman, Vice President Tyler Moore, and Member Brad Bray. Also in attendance were County Attorney Larry Murrell and Auditor Martha Lake.

The meeting was called to order by Sheriff Steve Rogers and conducted by President Wyman. Mr. Bray led in the Pledge of Allegiance and Corporal Justin Markley offered a word of prayer.

IN THE MATTER OF SPECIAL RECOGNITION:

The Board of Commissioners took this opportunity to Honor Deputy Carl Koontz and Deputy Jordan Buckley on this, the first anniversary of the death of Deputy Carl Koontz. Sheriff Steve Rogers gave a moving report on the continuing work of the Howard County Sheriff Department as they learn to carry on without Deputy Koontz. Deputy Buckley has now recovered and is back to work full-time. "The response of our community, to Carl's death, humbled us, and is a positive reminder of who and why we serve."

IN THE MATTER OF THE APPROVAL OF MINUTES:

The minutes of the March 6, 2017 Regular meeting, having been previously submitted and reviewed, were approved as submitted on a motion made by Mr. Moore, seconded by Mr. Bray and carried.

The minutes of the February 13, 2017 Executive Session were submitted. Commissioners Wyman, Moore, and Bray were present. The purpose of the session was to receive information concerning alleged misconduct by an employee over whom the Board has jurisdiction, as authorized by IC 5-14-1.5-6.1(b)(6)(A).

The minutes of the March 17, 2017, Executive Session were submitted. Present were Commissioners Paul Wyman, Tyler Moore, and Brad Bray and the purpose of the session was to receive information about, and interview prospective employees, as authorized by IC 5-14-1.5-6.1(b)(5). A motion was made by Mr. Moore, seconded by Mr. Bray, and carried to approve both sets of Executive Session minutes as submitted.

IN THE MATTER OF DEPARTMENTAL REPORTS:

HOWARD HAVEN:

County Home Superintendent Jennifer Vary Brower submitted an Admission Application on behalf of Mr. Richard D. Green. Mr. Green is a resident of Howard County and will be a Private Pay resident. When asked about how things are going at the home, Ms. Brower and Mr. Bill Stonestreet gave a brief update on the tornado clean up at Howard Haven. A motion was made by Mr. Moore to approve the Admission Application of Mr. Richard Green, with the usual ninety (90) day probationary period. The motion was seconded by Mr. Bray and carried.

MAINTENANCE DEPARTMENT:

1) Buildings & Grounds Superintendent Bill Stonestreet submitted the Caterpillar Preventative Maintenance Contract and an Extended Service Agreement for the generator located at the Criminal Justice Center. This is a thirty-six (36) month contract in the amount of \$2,410.00. This is the generator used for jail services and for the 911 Dispatch, and both Mr. Stonestreet and the Sheriff Department would like to remain with Caterpillar. Attorney Murrell has reviewed the contract and it is ready for approval. Mr. Stonestreet confirmed with Mr. Murrell that the Agreement is at the Platinum level.

A motion was made by Mr. Moore to approve the three-year Preventative Maintenance, in the amount of \$2,114.34 annually (\$6,343.00), and authorize President Wyman to sign on behalf of the Board of Commissioners. The motion was seconded by Mr. Bray and carried.

A motion was made by Mr. Moore, seconded by Mr. Bray and carried, to approve the Extended Service Agreement with Caterpillar, in the amount of \$2,410.00 for three (3) years, and authorize President Wyman to sign on behalf of the Board of Commissioners.

2) Many actuators and valves for the cool water controls at the Government Center have been replaced over the winter. Before the cool water loop can be drained those replaced parts need to be insulated. Mr. Stonestreet believes this task needs to be done by a professional and has reached out to two vendors who can do the work. He received a quote from Fargo, in the amount of \$3,935.00, and Mr. Stonestreet would like to pay it from the Cumulative Capital Fund, 1138.47241.000.0000, Building Repairs. A motion was made by Mr. Bray to approve the Insulation Project at the Government Center to be done by Fargo, in the amount of \$3,935.00, to be paid from the Cumulative Capital Fund, the Building Repair line item. The motion was seconded by Mr. Bray and carried.

3) On behalf of Ms. Kathy Cullison and Prevent Child Abuse Howard County, Mr. Stonestreet presented two requests for use of the Courthouse lawn. The first request is to place pin-wheels and signage on the east side the Courthouse from April 3 – 28, 2017, for Child Abuse Prevention Month. The second request is to use the west side parking pad for a “Chalk the Walk” event at the April 7th First Friday event. The event begins at 4:00 p.m. Mr. Stonestreet assured Ms. Cullison that the Courts and the Sheriff Department would have to approve the use of the west side parking pad before the Commissioners would consider the request. Mr. Stonestreet has spoken with the Sheriff and Courthouse Security and they have given their approval if the Courts do not need it for the transport of inmates. If the courts do need the pad, Ms. Cullison will have to postpone the event until the Courts are finished with the area. Ms. Cullison is aware of the stipulation and is good with it. A motion was made by Mr. Moore, seconded by Mr. Bray and carried, to approve the requests for the use of the East and West sides of the Courthouse lawn for the Child Abuse Prevention Month activities in April, 2017.

IN THE MATTER OF THE COMMUNITY HOWARD REGIONAL HEALTH BEHAVIORAL HEALTH SERVICES ANNUAL REPORT:

Executive Director Lisa Pacheco distributed copies of the 2016 Annual Report for the Community Howard Regional Health Behavioral Health Services. She introduced Medical Director John F. Schiltz and OPS Director Meggan Planck, then reviewed the report with the Board of Commissioners.

IN THE MATTER OF CLAIMS AND REPORTS:

Auditor Martha Lake submitted the following claims and reports for the Commissioners’ information and approval:

1. **Salary Claims:** The Commissioners’ Salary, Hourly, and Overtime Claims payable March 24 & 31, 2017, in the amount of \$370,273.50 each, were approved as submitted on a motion made by Mr. Bray, seconded by Mr. Moore and carried.
2. **Operating Claims:** The Commissioners’ Operating Claims payable today, in the amount of \$447,131.76, were submitted, and approved on a motion made Mr. Bray, seconded by Mr. Moore and carried.
3. **Confirm Signature:** Ms. Lake submitted an early paid claim for Worrell Corporation, in the amount of \$14,931.93, for tax bill postage, and asked that Mr. Wyman’s signature be confirmed. A motion was made by Mr. Bray, seconded by Mr. Moore and carried to confirm the President’s signature on the claim to Worrell Corporation.
4. **Highway Annual Report:** On behalf of Highway Engineer / Superintendent Ted Cain Ms. Lake submitted copies of the 2016 Annual Operational Report for Local Roads and Streets for the Commissioners’ approval and signature. A motion was made by Mr. Moore to accept and approve the 2016 Annual Operational Report for Local Roads and Streets. The motion was seconded by Mr. Bray and carried.
5. **Monthly Reports:** Ms. Lake submitted the following reports that were received into record and on file in the Auditor’s Office: Treasurer’s Report for the month ending 02/28/2017; Clerk’s Monthly Report for the month ending Feb. 28, 2017; Weights & Measures Report for February 16, 2017 to March 16, 2017; February and March 2017 EMA Calendars and March Event Listing.

IN THE MATTER OF COUNTY ATTORNEY ISSUES:

County Attorney Larry Murrell submitted the following issues for the Commissioners' information and approval:

1. **YP Contract:** Mr. Murrell submitted the YP contract for White and Yellow Page advertising, in the total amount of \$960.00, \$80.00 monthly. A motion was made by Mr. Moore, seconded by Mr. Bray and carried to approve the advertising contract with YP, and authorize President Wyman to sign on behalf of the Board of Commissioners.
2. **Independent Contractor Agreement:** On behalf of CASA Director Katina Silver, Mr. Murrell submitted an Independent Contractor Agreement between the Howard County Board of Commissioners and Cindy Baldwin. This contract is for services in maintaining an eight-case caseload, and will be paid \$800.00 per month. This contract will be paid from grant monies received into CASA funds. A motion was made by Mr. Moore to approve the contract with Cindy Baldwin, an independent contractor, and authorize President Wyman to sign on behalf of the Board of Commissioners. The motion was seconded by Mr. Bray and carried.

IN THE MATTER OF COMMISSIONER ISSUES:

COMMISSIONER BRAY:

On Friday night, March 17th, Mr. Bray rode with the Sheriff Department to the DUI Checkpoint and observed and directed traffic as they checked for drivers under the influence. Mr. Bray commented that the Sheriff Deputy Officers, EMA volunteers, and the Kokomo Police Officers were very professional and respectful. The checkpoint was from 10:00 p.m. – 1:30 a.m., and two drivers under the influence were taken off the streets. Several vehicles did not stop and had to be chased down, but there were no reports of injuries.

COMMISSIONER MOORE:

Mr. Moore read the following Employee Service Certificates into record and thanked them for their service to Howard County:

Five (5) Years

Dave Broman

Ten (10) Years

Christina Kline

*There being no further business to come before the Board of Commissioners at this time,
the meeting was adjourned at 4:47 p.m. on a motion made by
Mr. Moore, seconded by Mr. Bray and carried.*

HOWARD COUNTY BOARD OF COMMISSIONERS:

PAUL G. WYMAN, PRESIDENT

TYLER O. MOORE, VICE PRESIDENT

ROBERT B. BRAY, MEMBER

ATTEST:

MARTHA J. LAKE, AUDITOR

Howard County Commissioner Meeting March 20, 2017